

TRAINING CALENDER 2010

DATE	EVENT	TIME	VENUE	TRAINER	PTD	MIN NO/MAX NO
3/03/10	Protection and Safety of Vulnerable Adults (New Staff)	10am – 4.30pm	Ennis Services, Industrial Estate, Gort Road	Jo Rynne	5.5 Hours	6/25
23/06/10	Protection and Safety of Vulnerable Adults (New Staff)	10am – 4.30pm	Ennis Services, Industrial Estate, Gort Road	Jo Rynne	5.5 Hours	6/25
6/10/10	Protection and Safety of Vulnerable Adults (New Staff)	10am – 4.30pm	Ennis Services, Industrial Estate, Gort Road	Jo Rynne	5.5 Hours	6/25
Please Note : All new staff or staff who previously have not attended this training must attend the full day. Training previously known as Prevention & Management of Abuse Guidelines						
25/03/10	Protection and Safety of Vulnerable Adults (Refresher)	9.30am – 1pm		Jo Rynne	3.5 Hours	6/25
24/06/10	Protection and Safety of Vulnerable Adults (Refresher)	9.30am – 1pm	Ennis Services, Industrial Estate, Gort Road	Jo Rynne	3.5 Hours	6/25
7/10/10	Protection and Safety of Vulnerable Adults (Refresher)	9.30am – 1pm	Ennis Services, Industrial Estate, Gort Road	Jo Rynne	3.5 Hours	6/25
Please Note: Refresher training is required for staff who attended Prevention and Management of Abuse Guidelines training prior to 2008 and who have not yet attended refresher training.						

DATE	EVENT	TIME	VENUE	TRAINER	PTD	MIN NO/MAX NO
10/02/10	CPI New Staff & Refresher	9.30am – 4.30pm	Cois an Habhana	Michael Reen	6 Hrs	8/16

12/05/10	CPI New Staff & Refresher	9.30am – 4.30pm	Ennis Services, Industrial Estate, Gort Road	Michael Reen	6 Hrs	8/16
9/06/10	CPI New Staff & Refresher	9.30am – 4.30pm	Ennis Services, Industrial Estate, Gort Road	Michael Reen	6 Hrs	8/16
8/09/10	CPI New Staff & Refresher	9.30am – 4.30pm	Ennis Services, Industrial Estate, Gort Road	Michael Reen	6 Hrs	8/16
10/11/10	CPI New Staff & Refresher	9.30am – 4.30pm	Ennis Services, Industrial Estate, Gort Road	Michael Reen	6 Hrs	8/16

DATE	EVENT	TIME	VENUE	TRAINER	PTD	MIN NO /MAX NO
18/02/'10, 25/02/10, 4/03/10	Occupational First Aid	9.30am – 4.30pm	Cois na Habhna (Bar Area)	Ollie Hayes	6 Hours	10/10
14/04/10, 21/04/10, 28/04/10	Occupational First Aid	9.30am – 4.30pm	Cois na Habhna Conference Room	Ollie Hayes	6 Hours	10/10
10/03/10	Occupational First Aid (Refresher)	9.30am – 4.30pm	Ennis Services, Industrial Estate, Gort Road.	Ollie Hayes	6 Hours	10/10
5/05/10	Occupational First Aid (Refresher)	9.30am – 4.30pm		Ollie Hayes	6 Hours	10/10
26/05/10	Occupational First Aid (Refresher)	9.30am – 4.30pm		Ollie Hayes	6 Hours	10/10
16/06/10	Occupational First Aid (Refresher)	9.30am – 4.30pm	Ennis Services, Industrial Estate, Gort Road	Ollie Hayes	6 Hours	10/10
9/09/10	Occupational First Aid (Refresher)	9.30am – 4.30pm		Ollie Hayes	6 Hours	10/10

DATE	EVENT	TIME	VENUE	TRAINER	PTD	Min No/Max No
26/01/10	Manual Handling &	9.30am – 4.30pm	Morn - Ennis Services, Gort Road.	Kevin Delaney	5.5Hours	10/15

	Patient Lifting (New Staff)		Afternoon - Childrens Respite House, Ballybeg			
2/02/'10	Manual Handling & Patient Lifting (Refresher)	9.30am – 1pm	Ennis Services, Gort Road, Childrens Respite, Ballybeg	Kevin Delaney	3.5 Hours	10/15
16/02/10	Manual Handling & Patient Lifting (Refresher)	9.30am – 1pm	Ennis Services, Gort Road, Childrens Respite, Ballybeg	Kevin Delaney	3.5 Hours	10/15

DATE	EVENT	TIME	VENUE	TRAINER	PTD	Min No/Max No
24/02/10	Fire Safety Training Review/Audit Fire Plan (Mary Coughlan)	10am – 1pm	Leadmore, Kilrush	Pat Kirby	3 Hours	10/12
22/04/10	Fire Safety Training	10am – 1pm	Ennis Services, Industrial Estate, Gort Road	Pat Kirby	3 Hours	10/12
17/06/10	Fire Safety Training	10am – 1pm	Ennis Services, Industrial Estate, Gort Road	Pat Kirby	3 Hours	10/12
8/07/10	Fire Safety Training	10am – 1pm	Ennis Services, Industrial Estate, Gort Road	Pat Kirby	3 Hours	10/12

DATE	EVENT	TIME	VENUE	TRAINER	PTD	Min No/Max No
March – June 2010	Kilrush Team Development (West Clare Services) See Flyer for Details					

DATE	EVENT	TIME	VENUE	TRAINER	PTD	Min No/Max No
15/03/10 &	Safe Administration of Medication	9.30am – 4.30pm	Ennis Services, Industrial Estate, Gort Road, Ennis	Joe Wolfe	6 Hours	15/15

16/03/10						
10/06/10 & 11/06/10	Safe Administration of Medication	9.30am – 4.30pm	Ennis Services, Industrial Estate, Gort Road, Ennis	Joe Wolfe	6 Hours	15/15

DATE	EVENT	TIME	VENUE	TRAINER	PTD	Min No/Max No
16/04/10	Epilepsy	10am – 4.30pm	Ennis Services, Industrial Estate, Gort Road, Ennis	Joe Wolfe	5.5 Hours	15/15
10/05/10	Epilepsy	10am – 4.30pm	Ennis Services, Industrial Estate, Gort Road, Ennis		5.5 Hours	15/15

DATE	EVENT	TIME	VENUE	TRAINER	PTD	Min No/Max No
Commencing April Dates TBC	Organisational Vision, Values and Principles.	10am – 1pm		Mary Kealy Mary Rowan		

DATE	EVENT	TIME	VENUE	TRAINER	PTD	Min No/Max No
Commencing June Dates TBC	The Importance of Valued Social Roles					

DATE	EVENT	TIME	VENUE	TRAINER	PTD	Min No/Max No
Commencing June Dates TBC	Drugs Policy Training					

DATE	EVENT	TIME	VENUE	TRAINER	PTD	Min No/Max No

Dates TBC	Files and Record Keeping					
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DATE	EVENT	TIME	VENUE	TRAINER	PTD	Min No/Max No
Sept Dates TBC	Relationship & Sexuality Staff Training					

DATE	EVENT	TIME	VENUE	TRAINER	PTD	Min No/Max No
Dates TBC	Induction					